



DISTRICT OF COLUMBIA

Office of the Chief Operating Officer

April 12



Dear [REDACTED]

In accordance with Chapter 24 Subtitle 5-B, Section 2405 of the District of Columbia Municipal Regulations, DC Public Schools (DCPS) Comprehensive Alternative Resolution and Equity (CARE) team

Grievance Issues

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### 3. DCPS Attendance Policy

#### General Findings of Fact

The following findings of fact resulted from the investigation:

1. On [redacted] you reported to DCPS CARE that your Student was suspended several times since the beginning of the school year for behavior issues. You stated that Student [redacted] had a 504 plan in the past for behavior support, but no longer has one. You expressed concerns to DCPS CARE about Student [redacted] needing a new 504 plan to protect against being suspended.
2. On [redacted] you reported to DCPS CARE that Student [redacted] was suspended on [redacted] but was marked absent.
3. On [redacted] you reported to DCPS CARE that your Student [redacted] had also been marked absent on [redacted] but that he was on a field trip that day.
4. On [redacted] you reiterated to DCPS CARE the need for Student [redacted] to go through the process of obtaining a 504 plan because you felt the plan helped before.
5. On [redacted] 504 Coordinator [redacted] reported to DCB CARE that she would reach out to you to start the 504 process.
6. On [redacted], 504 Coordinator at [redacted] reported to DCPS CARE that she contacted you to set up an eligibility meeting because there was no record of a 504 plan.
7. 504 Coordinator [redacted] reported to DCPS CARE that you stated that you had no interest in support outside of the support of a mentor.
8. 504 Coordinator [redacted] reported to DCPS CARE that she provided you with the school's contact information for mentorship support for Student [redacted].
9. On [redacted] DCPS CARE [redacted]

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As the complainant, if you are not satisfied with the outcome, you have the right to file an appeal. Appeals must be submitted in writing and received within 10 calendar days of receipt of this notice. Please submit appeal requests to the Office of Integrity via U.S. Postal Mail to 1200 First St., NE, 10<sup>th</sup> Floor; Attn: CIO or via email at [dcps.cio@dcps.dc.gov](mailto:dcps.cio@dcps.dc.gov).