PUBLIC SCHOOLS

If you have questions about IEEs or billing, contact the DCPS staff listed on your letter.

DIRECTIONS: Complete the coversheet below and confirm that all required documents are included in your invoice submission. Invoice submissions that do not include all required documentation are incomplete and cannot be processed.

Submit your complete invoice packet to dcps.invoices@dc.gov and comped.dcps@k12.dc.gov for payment. If you need to submit additional documentation shortly after submitting your complete invoice packet, please only follow-up with comped.dcps@k12.dc.gov and reference the invoice number and submission date.

DIRECTIONS: The service provider must complete all table fields below and the verification log found HERE. The

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